



Chapter 3

GETTING STARTED

This chapter gives you the information you will need to establish your first WIMS session

Table of Contents

Access to WIMS web.....	1
FAMWEB Web Applications Menu	1
Browser Requirements	1
Java setting locations	2
Internet Explorer.....	2
FireFox.....	3
Text Size Settings	4
Netscape	4
FireFox.....	4
WIMS access levels	5
Data Manager	5
Data Entry	5
National Weather Service	5
FAMWEB (WIMS) Logon ID	6
WIMS password	7
FAMWEB Password Changing Page	8
Change Password in WIMS Profile.....	8
Logging on to WIMS.....	9
Logging off.....	10
Local Assistance	10

ACCESS TO WIMS WEB

WIMS is an Internet/web based application.

To access WIMS, use the Internet
URL: <http://fam.nwcg.gov/fam-web/>

This URL is for the National Fire and Aviation Management Web Applications page. This web site brings together a variety of applications, tools, and services related to interagency fire and aviation management that are managed by the National Wildfire Coordinating Group (NWCG) and participating agencies. The website provides detailed information, data access, and application entry points for system users, interagency partners, providers, and the public.

FAMWEB WEB APPLICATIONS MENU

Select WIMS from the applications menu. WIMS will open with an "Authorization Required" window. Enter your Username and Password and select OK. With a correct Username and Password pair will access the WIMS Main Menu screen

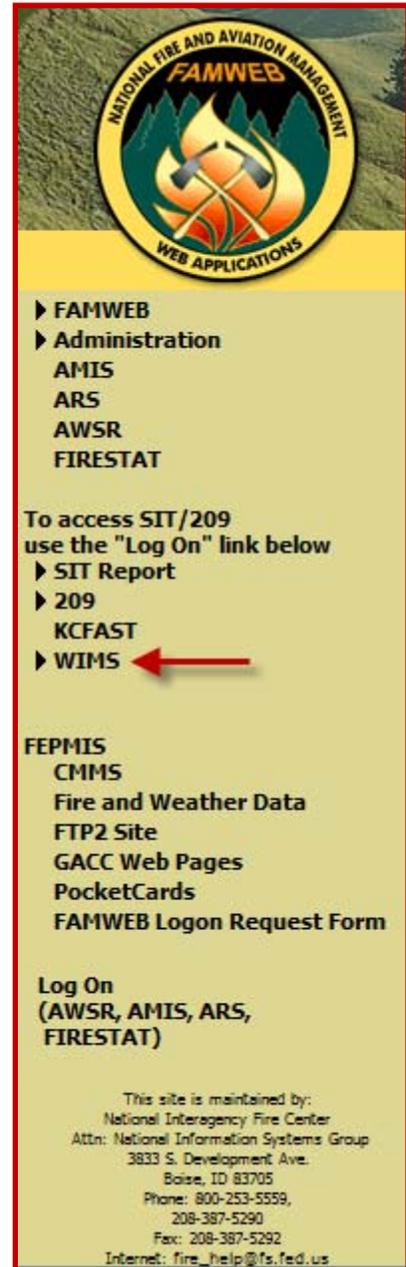
The following URL is the direct link to the WIMS Main Menu:
<http://fam.nwcg.gov/fam-web/wims/jsp/default.htm>

BROWSER REQUIREMENTS

Java enabled - Java is a popular programming language for the Web. A single Java program can run on many different kinds of computers, thus avoiding the need for programmers to create a separate version of a program for each kind of computer.

Java programs are downloaded automatically to your computer when you use them, and don't usually require special installation.

Any setting other than Disable Java should allow you to run WIMS web.



JAVA SETTING LOCATIONS

NOTE: Access to these setting may require Administrator Privileges

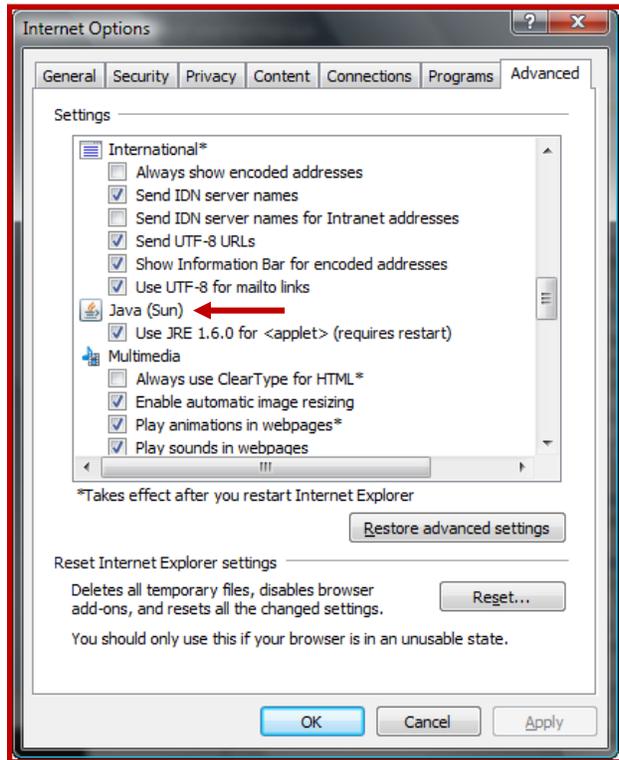
INTERNET EXPLORER

Click the Tools button, and then click Internet Options.

Click the Advanced tab.

If Java is installed, there will be a Java section in the Settings list. To enable Java, select the option under Java.

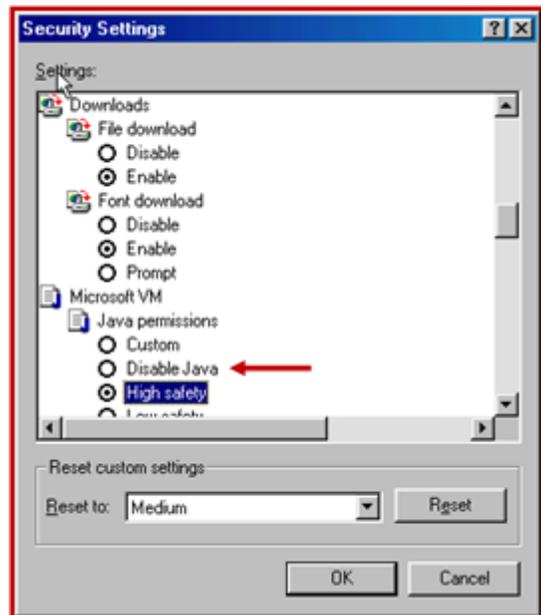
Click OK.



Older versions of IE will have settings in another location.

Tools/Options/Security/Custom Settings

The Security Settings dialog box will display. Scroll through the listed security options to Microsoft VM and make sure that the option Disable Java is not selected.

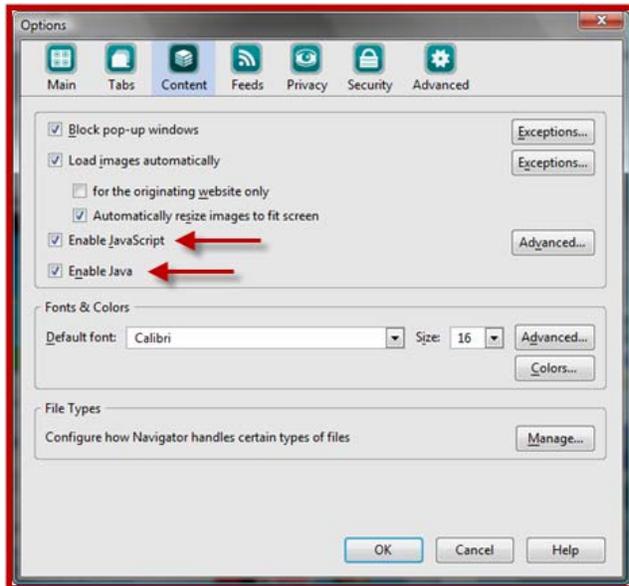


Netscape Navigator

- Tools and then select Options.

Select the Content icon.

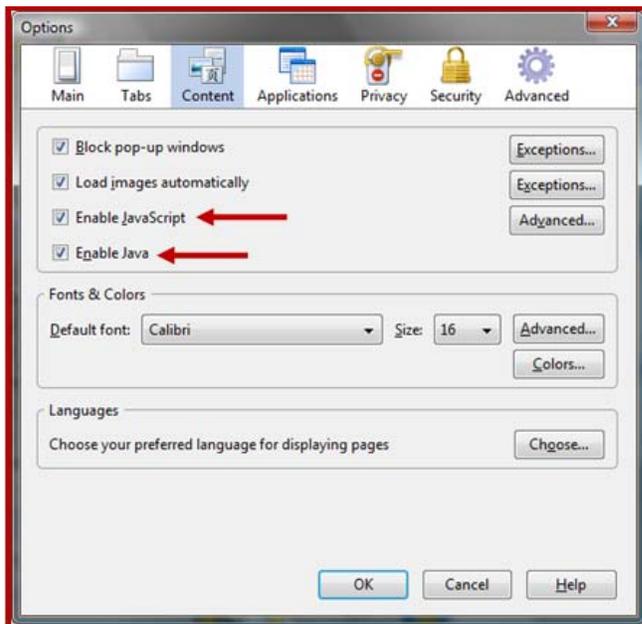
- Java and JavaScript should be checked.



Older versions of Netscape Navigator, may require that you choose Edit from the toolbar and Preferences from the drop down menu.

From the Preferences dialog box that appears click Advanced from the Category pane, make sure that Java and JavaScript are enabled.

FIREFOX - JavaScript settings for FireFox can be located on the main menu under Tools/Options. Select the Content icon. Enable JavaScript and Enable Java should be checked.



TEXT SIZE SETTINGS

The text size settings may need to be changed in the browser to properly display WIMS content.

A good way to judge the text size is to have a WIMS form open with data displayed.

Largest may not allow for viewing of all the data and overlapping may occur.

Page: 1 2 Remote Automatic Weather Station Display DRAWS Back to Menu

Station ID: 040611 or SIG Date: 04-SEP-08 Start Time: Find Reset PrintAll Print Export

Station OID	Obs Date	Obs		O T	Dry Tmp	RH	Wind		Temp		RH%		RGauge	Hrly Prpc	BVlt	BPress	Fuel Temp
		HH	MM				Dir	Sp	Max	Min	Max	Min					
040611	04-Sep-08	13	49	S	102	9	323	9	102	57	34	7	0.0	0.0	13.5		114
040611	04-Sep-08	12	49	R	98	10	334	13	101	57	34	7	0.0	0.0	13.6		110
040611	04-Sep-08	12	49	S	96	11	182	16	101	57	34	7	0.0	0.0	13.7		105

Medium for this display works well

Page: 1 2 Remote Automatic Weather Station Display DRAWS Back to Menu

Station ID: 040611 or SIG Date: 04-SEP-08 Start Time: Find Reset PrintAll Print Export

Station OID	Obs Date	Obs		O T	Dry Tmp	RH	Wind		Temp		RH%		RGauge	Hrly Prpc	BVlt	BPress	Fuel Temp
		HH	MM				Dir	Sp	Max	Min	Max	Min					
040611	04-Sep-08	13	49	S	102	9	323	9	102	57	34	7	0.0	0.0	13.5		114
040611	04-Sep-08	12	49	O	102	9	318	11	102	57	34	7	0.0	0.0	13.6		113

Smallest may be too small

Page: 1 2 Remote Automatic Weather Station Display DRAWS Back to Menu

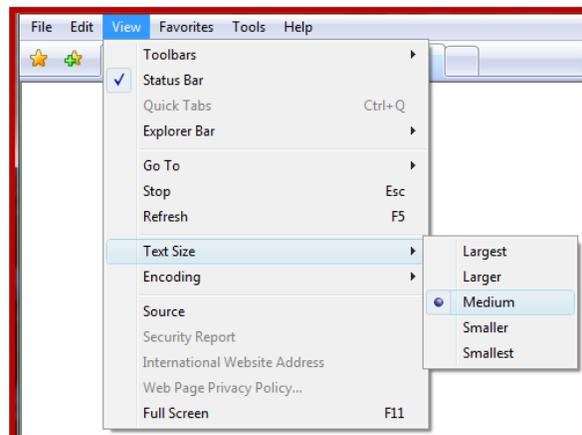
Station ID: 040611 or SIG Date: 04-SEP-08 Start Time: Find Reset PrintAll Print Export

Station OID	Obs Date	Obs		O T	Dry Tmp	RH	Wind		Temp		RH%		RGauge	Hrly Prpc	BVlt	BPress	Fuel Temp
		HH	MM				Dir	Sp	Max	Min	Max	Min					
040611	04-Sep-08	13	49	S	102	9	323	9	102	57	34	7	0.0	0.0	13.5		114
040611	04-Sep-08	12	49	O	102	9	318	11	102	57	34	7	0.0	0.0	13.6		113

INTERNET EXPLORER

From the Menu Bar, Choose View, Text Size, and then select the size that works for your display.

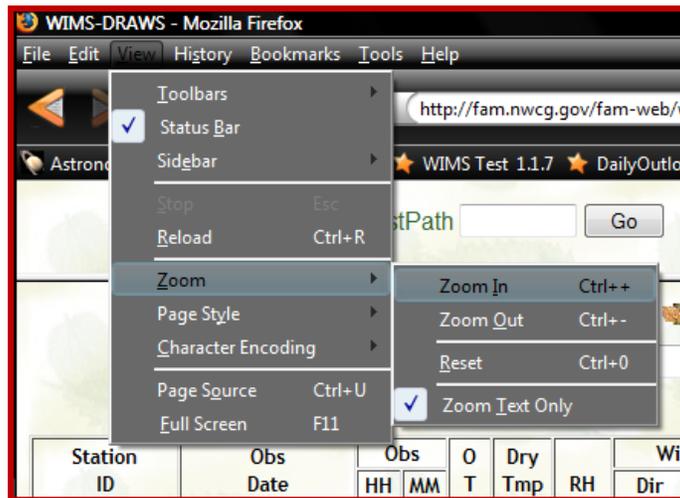
NETSCAPE NAVIGATOR - Change text size on select View/ Text Size. Options are Increase, Decrease or set to Normal.



FIREFOX text sizing is accomplished from

View/Zoom on the Main Menu. If Zoom Text Only is checked, Zoom In will increase the text

size. The Font size can also be modified from Tools/Options.../Content on the Main Menu to the Fonts and Colors section.



WIMS ACCESS LEVELS

WIMS has three access levels:

DATA MANAGER - access to all WIMS functions except entering and editing forecasts.

DATA ENTRY - access to some WIMS functions including entering and editing observations.

NATIONAL WEATHER SERVICE (NWS) - access to all major WIMS functions.

Based on work duties, users are assigned an access level that allows each to perform only specific functions within WIMS. This WIMS User's Guide explains every menu and form available for all three access levels. In some cases, you must have a specific access level or have that station's ownership to see and use some WIMS menus and forms.

For a list of menu options and access levels, see Appendix A, "Menus, FastPaths, and access levels."

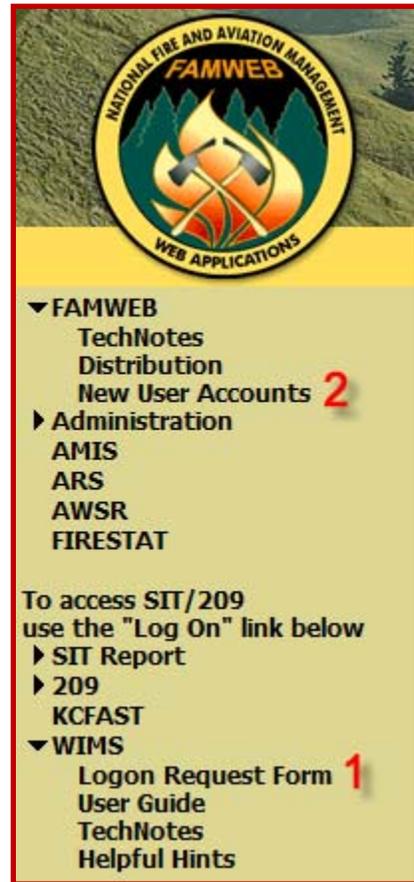
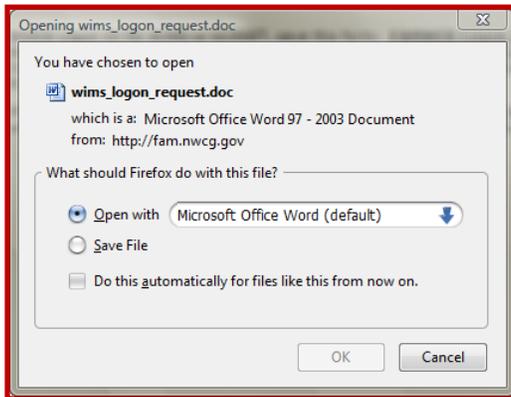
FAMWEB (WIMS) LOGON ID

A FAMWEB Logon ID will provide access to WIMS and KCFast.

FAMWEB logon IDs are assigned by the F&AM Fire Applications Helpdesk. The New User Account Application is available on the FAMWEB web site: <http://fam.nwcg.gov/fam-web/>

Select the New User Accounts link under FAMWEB in the site menu or the WIMS form under the WIMS Link.

The Logon Request Form (1) link under WIMS will open a window that allows users to Open or Save the form document.



Selecting the New User Accounts (2) link under FAMWEB opens the New User Accounts page with a link to the FAMWEB Logon ID Request Form.



Selecting this link will open a window that allows users to Open or Save the form document.

Email or fax the form to the Fire Applications Helpdesk for processing. Email address and fax numbers are provided on the application form.

User Accounts are not to be shared; each person accessing the applications will use their own Logon ID.

The WIMS logon ID is a combination of letters and numbers up to seven characters long and is assigned by the Fire Helpdesk. The first 2 to 4 letters identify the user's agency/group. The remaining characters are numerical. Examples: FS####, FS#####, WICA###, BIA####, FEMA###



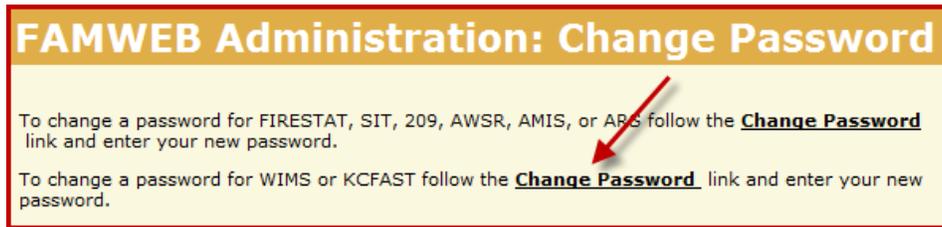
WIMS PASSWORD

WIMS passwords are linked to a WIMS logon ID. Together, these provide the first layer of security to reduce the possibility of unauthorized access into the WIMS system.

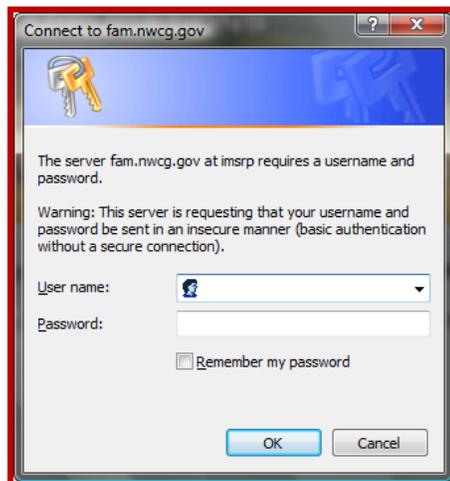
To change an existing WIMS password

The link to change a FAMWEB password is located on the FAMWEB home page at: <http://fam.nwcg.gov/fam-web/> and is located under Administration menu item.

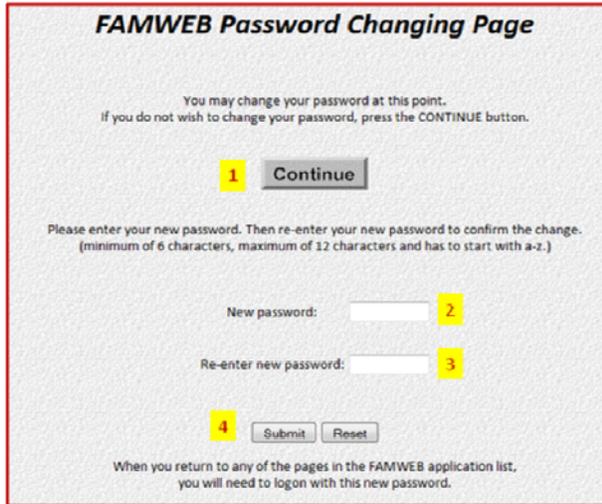
The FAMWEB Administration: Change Password window opens. The second link at the bottom is for WIMS or KCFast.



Selecting the Change Password link opens a window where the user is required to enter a current FAMWEB ID along with its current password. Select OK



FAMWEB Password Changing Page



If the user does not wish to change passwords at this time select the CONTINUE button (#1).

To change a password the user must enter the password (#2) then re-enter (#3) the same password.

To complete the change, select the Submit button (#4).

A successful password screen will display.

CHANGE PASSWORD IN WIMS PROFILE

The FAMWeb Password can also be changed within WIMS.

The User Profile-PROFILE screen has a Set Password button in the upper left.



Clicking on the button opens the “Set Oracle User Password” window.

User must:

- enter Old Password
- enter a New Password
- plus enter a retype of the new password to confirm the Password entry.



Select the Set button to complete the password change

Selecting the Reset clears any field entries. Cancel will stop the process and close the Set Oracle User Password window.

If you cannot remember your WIMS password or cannot log on, contact the F&AM Fire Applications Helpdesk.

WIMS/KCFast Passwords must be changed every 60 days at a minimum. The Password must be 12 to 14 characters in length and contain characters from three of the following four categories:

- English uppercase characters (A through Z)
- English lower-case characters (a through z)
- Base 10 digits (0 through 9)
- Non-alphabetic characters (for example, !, \$, #, %)

First and last characters must be alpha, no numbers or non-alphabetic characters.

The previous 24 passwords cannot be reused.

Password Changes - A user may change the password using the following limitations:

- Min Password Life: 1 day (can only be changed once in a day)
- Max Password Life: 60 days. (must be changed within 60 days)

Password Grace Limit - Describes the number of failed attempts that a user may have when attempting to log into an application is 5.(FSM 6680). After 5 attempts the user will need to wait 15 minutes and then try again.

Password Warning – Users shall be provided with a warning message when their password is about to expire. The warning message shall be provided at a minimum of 5 days prior to password expiration.

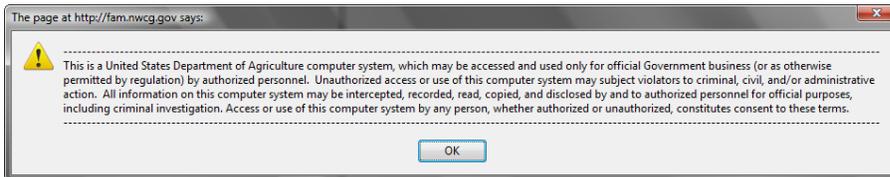
Password syntax – Passwords shall be reviewed by the system to assure no dictionary words are used as a component of the password.

LOGGING ON TO WIMS

Enter the WIMS Web Application URL <http://fam.nwcg.gov/fam-web/> into your browser's Address bar click Go. This opens the FAMWEB Home page.

Select WIMS from the site menu.

The WIMS link will open first with a “rules of behavior” window that must be acknowledged by selecting the OK button.



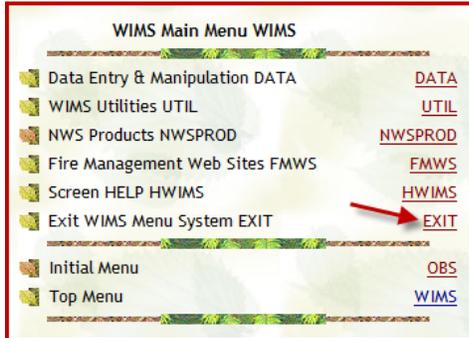
The user will then be prompted to type a valid WIMS logon ID and password in the appropriate fields and click OK.



If the login ID and password have been entered correctly and the system is available WIMS will load in your browser:

If during a WIMS session the user is inactive for 15 minutes the session is terminated and a second log on will be required to continue.

LOGGING OFF



Be sure to exit the WIMS before closing the browser.

To exit the WIMS Web Application System, select EXIT from the WIMS main menu, or type EXIT in the FastPath menu.

An exit by this method allows for a quick return to WIMS until the browser is closed. To Log back in select the Log back in to WIMS link.



Help

LOCAL ASSISTANCE

If possible the first point of contact for WIMS help should be a local expert. GACC Predictive Services Units may have individuals with the knowledge to help. By starting the request through the local contact, the local units are aware of the issues/questions and in many cases the local contact can resolve the problem. Or the local contact can make the call to the Helpdesk then word on a problem can be disseminated to the local units. This will decrease the number of "repeat" calls to the HelpDesk.

F&AM Fire Applications Helpdesk

Phone: 1-800-253-5559, or 208-387-5290.

If customer support is unavailable, leave your name, phone number with area code, WIMS logon ID, agency name, and a detailed message.

If your problem is an emergency follow the voice-mail instructions to page a fire duty officer.

Email: fire_help@fs.fed.us

Fax: 208-387-5292

INDEX

A

access levels.....5

B

Browser Requirements1

H

Help10

I

Internet URL.....1

J

Java2

 FIREFOX.....3

 Internet Explorer.....2

 Netscape3

L

Logging off10

Logging Off

 EXIT10

Logging on.....9

Logon ID.....6

N

New User Account6

P

password7

S

Set Oracle User Password.....8

T

Text Size Settings4

 FIREFOX.....4

 INTERNET EXPLORER.....4

 Netscape4